IPC-02

CV profile & evidence

Build the strongest part of your CV before tailoring it to a vacancy.

YOUR NAME

TARGET ROLE

VACANCY KEYWORDS / ESSENTIAL REQUIREMENTS

PROFESSIONAL PROFILE: 2-3 LINES

Target role + learner group + specialist skill + genuine proof or credential.

6-9 RELEVANT TEACHING SKILLS

EVIDENCE 1: ACTION + LEARNER GROUP + METHOD + RESULT / PROOF

EVIDENCE 2: ACTION + LEARNER GROUP + METHOD + RESULT / PROOF

EVIDENCE 3: ACTION + LEARNER GROUP + METHOD + RESULT / PROOF

CERTIFICATE / PORTFOLIO LINKS THAT SUPPORT YOUR CLAIMS

- [ ] Tailored to the role
- [ ] Claims can be evidenced
- [ ] Practice labelled clearly

Use real outcomes; do not invent numbers. Transfer your strongest text into your own simple, one-column CV. This branded worksheet is for preparation.